

DCAM STANDARD SPECIFICATIONS

USER'S GUIDE

OVERVIEW

DCAM Standard Specifications are intended for use by Designers as the basis of construction specifications for projects of the Division of Capital Asset Management in the Commonwealth of Massachusetts. The specifications are intended to assist the Designer with incorporating DCAM and MGL Chapter 149 filed sub-bid requirements in documents used for bidding and construction.

Each section will require editing by a registered architect or engineer before issue. Refer to the last page of individual sections for Notes to Designers, DCAM requirements for specific sections, and industry resources.

The DCAM Standard Specifications are organized according to CSI Masterformat 2004. The specifications are provided to the Designer in Microsoft Word 2004 format. Use standard word processing commands to edit the text. No additional software is required. Updates to the DCAM Standard Specifications will be issued by the DCAM Project Manager to the Designer.

DCAM STANDARD SPECIFICATION SUBMITTALS

Schematic Design Submittal: Submit the table of contents only, indicating additions and deletions using the 'track changes' feature of the word processing program. Indicate proposed filed sub-bid sections with an asterisk.

Design Development Submittal: Submit a draft of the full specifications using the DCAM Standard Specifications as base text. Indicate additions and deletions using the 'track changes' feature of the word processing program. Incorporate DCAM comments from the previous submittal.

Construction Documents Submittal: Submit revisions to the draft specifications, continuing to use the 'track changes' feature on a cumulative basis. Incorporate DCAM comments from the previous submittal.

Issued for Bidding Submittal: Accept 'highlight changes' and prepare a single-sided original for printing for bidders. Incorporate any remaining DCAM comments from the previous submittal.

DCAM STANDARD SPECIFICATONS

TERMS AND CONDITIONS OF USE

Permission to use the DCAM Standard Specifications is granted by DCAM only for the limited purpose of preparing construction specification documents for DCAM projects in the Commonwealth of Massachusetts. Permission is not given to use the DCAM Standard Specifications to create content for third parties or on other projects.

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REPORTING FORM

Feedback from Designers and DCAM Project Managers is strongly encouraged. Submit suggests and proposed revisions by email titled "Standard Spec Comment" to David Berkowitz AIA, Assistant Director, DCAM at david.berkowitz@dcp.state.ma.us

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